



Penguin kids

Sector -19, Airoli, Navi Mumbai -400708

Grade : Nur – Sr. KG

PK / 20

Date: 07.12.2018

Dear Parents,

This is to inform you that Horizon Fiesta, school Annual Day is scheduled on **14th December 2018** on the school ground. Programme Timing: 05.30 pm to 08.30 pm. You are requested to note the following.

1. Invitation cards for the Horizon Fiesta will be distributed in the class. All must ensure they procure their invitation card. It is mandatory for the parents to carry the invitation card for the programme to show at the entry.
2. **Costumes** will be handed over to the students on Tuesday 11.12.18.
3. All participants must report to school on Friday 14.12.18 at 03.45 pm
4. Please send your child dressed up in the given costume with complete make up.
5. **Bus facility** will be provided only for arrival to school for bus students. Timing for the same will be intimated by the respective transport staff..
6. **Costumes** must be returned back on Saturday 15.12.18. Timing 8.00 am -9.00 am. Parents are requested to hand over the costume to the grade teacher on scheduled day only **to avoid late payment charges.**
7. **Footwear:** All participants must wear white socks and white sports shoes/ sneakers for the programme.
8. Snacks will be provided to the children but you can send a tiffin & water bottle. Children will be handed over to the parents shortly after the presentation of their respective class as per the announcement. **It is mandatory to produce the parent pass while collecting your ward from the exit area.**
9. Exit for Nursery, Jr. KG, Sr.KG- E (only Girls) & Sr.KG-J will be done in their usual exit area. (15 minutes after the programme). Kindly wait for the announcements before you proceed to the exit area.
10. Students of Jr. KG C / D, Sr.KG I shift A to D & Sr.KG II shift F to I will be handed over only after the Grand Finale. Parents can collect their ward only at the end of the programme, from the exit area. 15 minutes after the programme.
11. Sr. KG I shift will exit from the front entrance. (EXIT – I)
12. Sr. KG II shift will exit from the second stair case.(EXIT – II)
13. Car pooling is advised to reach the venue to avoid inconvenience in parking.
14. **Monday 17.12.18** will be a day off for all Pre- primary students.
15. Parents must occupy the seats 15 minutes prior to the programme.
16. **Parents** are requested to **adhere** to the above instructions by extending their support and co – operation to make the show a grand success.

Principal
